REGULAR COUNCIL MEETING  

September 6, 2017

Officials in Attendance: Mayor Dorothy Knauss; Councilmen John May, Payton Norvell, Evan Schalock and John Wight; Councilwomen Sharon Ludwig, Dee Henderson and Carra Nupp

Staff Present: City Administrator Mike Frizzell, City Attorney Mike Waters, Clerk/Treasurer Pamela McCart

The Mayor called the meeting to order at 6:30 PM.

Mayor’s Youth Award - Madysun Kent

Moved to beginning of meeting by consensus of Council as per request of Mayor.

Interview of Applicants for/Appointment to Council Seat #6:

Motion by Councilwoman Ludwig to let each candidate speak directly to the Council and then let the Council ask questions of each candidate, seconded by Councilwoman Nupp. Roll call vote taken with all in favor. Motion carried. Candidates Mike Bentz, Evan Schalock, Patrick Sawyer and Luke McGuire addressed the Council. Questions and answers followed.


City Attorney Waters administered Oath of Office for Council Position #6 to Evan Schalock and Councilman Schalock took his council seat.

Audience Comments:

- Bob Egland, regarding Golf Course community.

Approval of/Changes to Proposed Agenda:

- As suggested by Mayor, Motion by Councilwoman Ludwig to change format of agenda (and future agendas) so that the “Mayor’s Youth Award” is listed after “Pledge of Allegiance” and adding “Police Chief Report” and “Fire Chief Report”, seconded by Councilwoman Nupp. Roll call vote taken with all in favor. Motion carried.

Announcements/Appointments, Including:

- The Mayor stated that she had appointed Jewel Ziehen to the civil service seat vacated by Bob Breeze which term expires 12-31-21.
- We will know about the airport grant on September 11th.
- Opening in Water/Sewer department will be advertised.

Presentations:

- Rick Taylor – Washington State Patrol/Drug Enforcement Agency
- Nils Johnson – Washington State University Extension, regarding fruit/vegetable processing facility

Consent Agenda:

Motion by Councilwoman Nupp approving Consent Agenda consisting of:

> August 16th Regular Minutes
> August Payroll and Claim Vouchers

Seconded by Councilwoman Ludwig. Roll call vote taken with all in favor. Motion carried.
Committee/Commission Reports:
- *Park/Recreation/Cemetery, Councilwoman Ludwig:* Recommend installing teeter totter in park area – Mike is researching this for us.
- *Finance, Councilwoman Ludwig:* Letter addressed to Council from couple who lives in Spokane and are at their Chewelah property only a couple of days a month. They didn’t mind paying for electric, water and sewer but were requesting a waiver from paying for garbage services. The City code states that ‘if water service is turned on, the account holder must pay for sewer and garbage (including recycling).’ We talked about the possibility of offering a smaller toter – having three sizes of toters. The problem with that is we need to generate a certain amount of income and so if we have a smaller toter we would have to raise rates for the other toters -- to accommodate those people who would like the smaller toter, the remaining customers would have to pay more for their services. At this time, we don’t recommend making any changes.

City Administrator Report:
- When Del Barber initially presented the concept of ‘Flags over Chewelah’ he had requested placement of the flags for nine holidays – he is wishing to place the flags for a few additional days. *No opposition posed by Council.*
- Survey on Richmond Lane is complete – all markers were still in place. Mike Waters and I will drive Richmond Lane to see what options you may have for making decisions and what our responsibilities will be. We have a tentative date of September 27th for residents of Richmond Lane to come down to voice their concerns.
- I would like to thank Tom Bristol/members of Chewelah Arts Guild for their efforts in prepping the civic center floor for top coat and organizing the work crew.
- I will have a quote by the end of the week for an upgraded sound system for the council chambers/additional microphones/ADA assistance compliance (induction loop system).
- We stress every chance that the Golf Course is a part of City limits and we always want people to consider that -- there is not a Chewelah-north and a Chewelah-south – it’s all one system. The decisions that are made at this table affect both. We did spend half of our surfacing-preservation funds on the chip sealing of Eagle Drive this year. Next year’s plan is to chip seal Richmond Lane and an equal amount down here. The Golf Course roads comprise 30% of the total chip sealed roads in the City. We have not done much maintenance on the Golf Course roads for years and it’s due to a lack of funding. We do about twelve to fifteen blocks a year – at that rate it would take 20 years to do all of them and then start over. Those are some of the decisions faced during the budget process. Another thing we have spent a lot of money on is the water system up there. Construction of the first home has started so we are probably going to have to fire the Chewelah Crest water system up next spring – it’s part of the Golf Course system but it has its own booster and pump stations to serve the top of the hill. It will require a new call out system because that system up there does not alarm the public works crew. We will spend this winter ensuring that the system is up to date and communicating properly.

City Attorney Report: None
Fire Chief Report: None
Old Business: None

New Business:
- The C/A stated that the draft ordinance has to do with the City’s involvement in the national flood insurance program. Every eight to ten years, Department of Ecology does a community assistance visit. They give us the updates on the new laws and how the agreement should work. The City adopted a shoreline management plan around 1997, so all permits within the flood zone or other critical areas have to go thru the City -- we use a site plan review process to make sure that all environmental issues are taken care of. Department of Ecology said that they like the process we are using. We have very little activity in the flood zones so we didn’t have a lot to share with them. The changes in the ordinance are just suggested updates from them over the past 8-10 years – they’re minor. **Motion by Councilwoman Nupp to read the introduction of Ordinance 915 by title, seconded by Councilwoman Ludwig. Roll call vote taken with all in favor. Motion carried.** The clerk read the introduction of Ordinance 915 by title. **Motion by Councilman Norvell to adopt Ordinance 915 Amending Chapter 15.12 (Floodplain Damage Prevention) of the Chewelah Municipal Code, seconded by Councilman May. Roll call vote taken with all in favor. Motion carried.**

Adjournment:
At 8:06 PM, motion by Councilwoman Nupp to adjourn, seconded by Councilwoman Ludwig. Roll call vote taken with all in favor. Motion carried.

Mayor Dorothy L. Knauss

Clerk/Treasurer Pamela McCart