REGULAR COUNCIL MEETING  February 7, 2018

Officials in Attendance: Mayor Dorothy Knauss; Councilmen Payton Norvell, John May, Evan Schalock and John Wight; Councilwomen Nicole Norvell, Corl Wuesthoff and Carra Nupp

Staff Present: City Administrator Mike Frizzell, City Attorney Mike Waters, Clerk/Treasurer Pamela McCart

The Mayor called the meeting to order at 6:30 PM.

Mayor's Youth Award – Wyatt Smith

Audience Comments

Approval of/Changes to Proposed Agenda:
Councilman Norvell requested addition of “City Pool” under Old Business. Motion by Councilwoman Nupp to approve proposed agenda as amended, seconded by Councilman Norvell. Roll call vote taken with all in favor. Motion carried.

Mayor Announcements/Appointments, Including:
- Mayor will be attending LUCA (Local Update of Census Addresses) training for review/comment on the U.S. Census Bureau’s residential address list for the City prior to the 2020 Census. This will help ensure a more accurate census count which will result in a more accurate allocation of federal funds on a per capita basis.
- Mayor has approved preliminary purchase of sale agreement for the airport.

Presentation regarding SUB-01-2017:
The Mayor explained that a public hearing was already held on SUB-01-2017 by the Hearing Examiner at which time public testimony was heard. The City inadvertently advertised a second public hearing for tonight but the public testimony part of the public hearing has already been closed. Due to this error, if anyone wants to make a comment after the presentation by the City Planner, we will hear those comments.

Proposal: Mike & Alyssa Bellevue, owners of approximately .82 acres located at 508 N. 3rd St. East, Chewelah, Washington, seek approval of a preliminary plat to subdivide the property into five lots.

Ryan Hughes, Contracted Planner - Studio Cascade, presented the Hearing Examiner’s Findings, Conclusions and Decision to recommend approval of application.
The Mayor inquired if there was any public comment to which no one responded. Motion by Councilman Norvell to approve SUB-01-2017 including findings of fact as presented by Hearing Examiner’s report dated 1-22-18, seconded by Councilman May. Roll call vote taken with Councilman Schalock abstaining, remaining votes in favor. Motion carried.

Consent Agenda:
Motion by Councilman Norvell approving Consent Agenda consisting of:
> January 3rd and January 17th Regular Minutes
> Additional December 2017 Claim Vouchers/January Payroll and Claim Vouchers
Seconded by Councilwoman Nupp. Roll call vote taken with all in favor. Motion carried.

Committee/Commission Reports:
Public Safety, Councilman May: I would like to see a provision for the Police Chief to be compensated when he is called out, even though he’s a salaried employee – I’ve talked
about this with the Mayor and the C/A and I always get an answer – so just think about that for future discussion.

The Committee discussed a request from the Fire Chief to purchase a used ladder truck – an aerial ladder truck would be valuable in allowing firefighters to safely fight fires but the committee recommends that the City not purchase one at this time.

**City Administrator Report, including:**
- City has received a $5,000 grant from the Department of Commerce to help with the Comprehensive Plan Update.
- Sweeper parts have been ordered – sweeping should start in about two weeks.
- The Fhorn/Lincoln project is slated to start in April with anticipated completion in mid-July.
- City will be applying for a grant from Community Economic Revitalization Board for airport planning and a grant through WSDOT-Aviation for an airport plan update.

**City Attorney Report:** None

**Police Chief Report, including:** Stevens County Sheriff Department is wanting to move forward with obtaining NARCAN (Nasal Spray for emergency treatment of known or suspected opioid overdose/exposure) which deputies will have on their person. The Colville and Chewelah Police Departments will probably follow what they do so that we carry the same thing and operate under the same policy.

**Fire Chief Report, including:** Talked about use of reserve funds to purchase a used ladder truck for around $30,000. The next unit that needs to be replaced is fire engine 104 in about 10 years. *Matter referred to Finance Committee.*

**Old Business:**
- The C/A said he received one phone call from a loan agent regarding the pool -- otherwise no other contact. I have a preliminary valuation of the pool as it sits as well as a quote as to what it would take to demolish. It's possible that we can find some medium ground taking that into consideration. I can work on that with the City Attorney. Motion by Councilman Norvell directing City Administrator to obtain updated cost comparisons for the pool, seconded by Councilman May. Roll call vote taken with all in favor. Motion carried.

**New Business:**
- The Clerk explained that this revision to the Personnel Policy was a direct result of a new law requiring employers to provide sick leave to all employees effective 1-1-18. The draft policy has been reviewed by the two unions and general insurance legal counsel. Motion by Councilman May to Adopt Resolution 18-02 Adopting Revised Personnel Policy, seconded by Councilman Wight. Roll call vote taken with all in favor. Motion carried. Motion by Councilman May to Adopt Resolution 18-03 Establishing On-call Rates for Non-Law Non-Union Department Supervisors, seconded by Councilman Norvell. Roll call vote taken with all in favor. Motion carried.

**Adjournment:**
At 7:29 PM, motion by Councilman Norvell to adjourn, seconded by Councilwoman Nupp. Roll call vote taken with all in favor. Motion carried.

Mayor Dorothy L. Knauss
Clerk/Treasurer Pamela McCart