REGULAR COUNCIL MEETING  

July 5, 2018

Officials in Attendance: Mayor Dorothy Knauss; Councilmen Payton Norvell, John May, and John Wight; Councilwomen Nicole Norvell and Carra Nupp

Staff Present: City Administrator Mike Frizzell, City Attorney Mike Waters, Clerk/Treasurer Pamela McCart

The Mayor called the meeting to order at 6:30 PM.

Motion by Councilwoman Nupp to excuse absences of Councilwoman Wuesthoff and Councilman Schalock, seconded by Councilman Norvell. Roll call vote taken with all in favor. Motion carried.

Mayor’s Youth Award: Kylie Chartrey

Audience Comments: None

Approval of/Changes to Proposed Agenda:

Motion by Councilman Norvell to approve proposed agenda as presented, seconded by Councilman May. Roll call vote taken with all in favor. Motion carried.

Mayor Announcements/Appointments, including:

• The Mayor stated that she was re-elected to the AWC Board of Directors for a 3rd 2-year term.

Presentation: None

Consent Agenda:

Motion by Councilman Norvell approving Consent Agenda consisting of:

> June 6th and 20th Regular Minutes
> June Payroll and Claim Vouchers

Seconded by Councilwoman Nupp. Roll call vote taken with all in favor. Motion carried.

Committee/Commission Reports: None

City Administrator Report, including:

• Lovejoy Subdivision: The first response from MRSC to our inquiry was that there was a two-year time limit on bonding for improvements such as sidewalks, water/sewer mains, etc. Upon closer inspection of the RCW by our city attorney, he pointed out that the wording indicated that the two-year limit was related to operations of those improvements and not necessarily the improvements themselves. We reposed our inquiry to MRSC more specifically based on what we saw in the RCW and the answer was that the City can choose an appropriate time limit for bonds for the development/improvements (sidewalks, water, sewer); however, if we bond for the operations there is a strict two-year limit from the signing of final plat. I talked to Mr. Bellevue and informed him that due to the size of the project we would be willing to go out to a five-year bond for the sidewalks improvements. I have not yet heard back from him.

• In 2012 when we drastically reduced our budgets, we also cut back on personnel. We used to be staffed at 5 in water/sewer - currently we have 3. When I was hired in 2001, we would replace 300 feet of main line a week - we did that for months straight. At the time we were on a timeline where we could have all the City’s water lines replaced...
in a 20-year period. We haven’t been able to do that in years. Of the current staff, one runs the treatment plant and I just found out last week that he will be out on L&I surgery on the 19th of this month and we hope to have him back on light duty in three or four weeks. Of the 2 in the field, one has been out on L&I medical leave for a few months and we were just notified that he will be out until the end of the year. We’ve been stressing out the public works department expecting a whole lot from them – we’ve reduced our expectations of them due to the short staffing since 2012. I am asking of you today what I was going to request during the next budget cycle – to add a position back to the water/sewer department. We’re aiming high at a Maintenance IV at an approximate payroll cost of $6,300/month – it could be lower depending on the applications received. I’ve met with the Finance Committee regarding this. **Motion by Councilman Norvell authorizing the hiring of an additional employee in the Water/Sewer Department**, seconded by Councilwoman Nupp. Roll call vote taken with all in favor. Motion carried.

**City Attorney Report:** None  
**Police Chief Report:** None  
**Fire Chief Report:** None

**Old Business:**
- The clerk stated that she had emailed the draft LEOFF I long term care insurance contract to Council and had no concerns have been expressed. When the final contract is issued, we will review and submit.

**New Business:** None

**Adjournment:**
At 6:47 PM, **motion by Councilwoman Nupp to adjourn**, seconded by Councilman Norvell. Roll call vote taken with Councilman May voting against, remaining votes in favor. Motion carried.

Mayor Dorothy L. Knauss  
Clerk/Treasurer Pamela McCart