REGULAR COUNCIL MEETING April 3, 2019

Officials in Attendance: Mayor Dorothy Knauss; Councilmen Payton Norvell, John May, Evan Schalock and John Wight; Councilwomen Nicole Norvell, Cori Wuesthoff and Carra Nupp

Staff Present: City Administrator Mike Frizzell, Clerk/Treasurer Pamela McCart

The Mayor called the meeting to order at 6:30 PM.

Audience Comments: None

Approval of/Changes to Proposed Agenda:
Motion by Councilman Norvell to approve agenda as proposed, seconded by Councilman May. Roll call vote taken with all in favor. Motion carried.

Announcements/Appointments (including):
- Gary Nussbaum will be retiring from City service of over 40 years in June.
- Mayor appointed Tyrone Bryant as Airport Manager.

Presentations:
- Alicia Ayars, Planner/SCJ Alliance, stated that the City must update its comprehensive plan, development regulations, and critical areas ordinance by the end of June 2020. Each of these items has been evaluated for compliance, and in doing so, specific areas which require updating have been identified. She gave a broad overview of the required steps for completion/timing of each portion of the update; objectives to engage staff, Council, the public and the Vision Group; and a sample policy framework.

Consent Agenda:
Motion by Councilwoman Nupp approving Consent Agenda consisting of:
  >March 6th Regular Minutes
  >March Payroll and Claim Vouchers
Seconded by Councilman Schalock. Roll call vote taken with all in favor. Motion carried.

Committee/Commission Reports:
- Lodging Tax, Councilwoman Nupp: Recommend total awards of $14,200 (Chamber-$2,000, Little League-$800, Community Celebrations-$2,000, Chokes & Spokes-$300, Chewelah Arts Guild-$1,000, Chewelah Float-$2,000, Chewelah Farmers Market-$2,100, Tri-Co Economic Development-$1,000, City-$3,000 toward planning for sun shading in City park) resulting in a total of $13,498 for future City use. Motion by Councilman May to approve allocation of Hotel/Motel Tax funds as recommended by Committee, seconded by Councilman Norvell. Roll call vote taken with all in favor. Motion carried.

City Administrator Report:
- Motion by Councilwoman Nupp approving Personal Services Agreement for Building Inspector with Bruce Barone commencing April 2019, seconded by Councilman May. Roll call vote taken with all in favor. Motion carried.

City Attorney Report:
Police Chief Report: None
Fire Chief Report: None
Old Business: None
New Business:
• Motion by Councilman May to adopt Ordinance #930 Amending Chapter 1.01 (Code Adoption) of the Chewelah Municipal Code regarding codification and administration thereof, seconded by Councilman Wight. The clerk explained that this new platform will result in update of the city code as soon as the day after adoption of an ordinance instead of months. Roll call vote taken with all in favor. Motion carried.
• Motion by Councilman Norvell to adopt Ordinance #931 amending the 2019 budget, seconded by Councilman May. Roll call vote taken with all in favor. Motion carried.

Open Public Forum to Discuss and Receive Public Input regarding Downtown Parking/Pedestrian Options: Councilwoman Norvell assisted with continued discussion regarding existing parking on Main Street between 5th Street and Hwy 395. She reviewed her draft Main Street Configuration Feasibility Study. Council discussion to be continued at next meeting.

Adjournment:
At 8:12 PM, motion by Councilman May to adjourn, seconded by Councilman Wight. Roll call vote taken with all in favor. Motion carried.

Mayor Dorothy L. Knauss

Clerk/Treasurer Pamela McCart