The Mayor called the meeting to order at 6:30 PM.

Audience Comments: Barbara Mowrey requested to be added to agenda.

Approval of/Changes to Proposed Agenda: 
Mayor requested the addition of Barbara Mowrey under Presentations and of contract proposal with T.O. Engineers under New Business. Motion by Councilman Norvell to approve agenda as amended, seconded by Councilman May. Roll call vote taken with all in favor. Motion carried.

Announcements/Appointments (including):
• AWC conference June 26 & 27th in Spokane

Presentation:
Barbara Mowrey presented her issue with the late fee imposed on her utility account, giving her recollection of what transpired on the day she came in to make a payment. The Mayor stated that this was clearly an administrative matter and that Ms. Mowrey should come into the office and speak with the C/A or herself. She added that the only thing the Council could do is change the rules but that could not be done tonight.

Consent Agenda:
Motion by Councilman Norvell approving Consent Agenda consisting of:
> May 1st Regular Minutes
> May Payroll and Claim Vouchers
Seconded by Councilman May. Roll call vote taken with all in favor. Motion carried.

Public Hearing Regarding Six Year TIP 2020-2025:
The Mayor opened the public hearing and set forth the format that would be followed. There were no objections to the Mayor participating as chairman. There were no objections to any Councilperson’s participating in the proceedings. No Councilperson acknowledged any communications outside of this hearing and no Councilperson acknowledged any gain or interest with regard to this matter.

Staff Report, City Administrator Mike Frizzell: This list is identical to that of last year except for the removal of last year’s #1 item due to its completion (Ehorn Lane / Lincoln Ave) and we added another sidewalk project (item #7). The C/A gave a brief review of the items on the plan.

There was no written or oral public testimony.

The Mayor closed the Public Hearing.

Committee/Commission Reports: None
City Administrator Report:
- L&I recently performed an elevator inspection which has not occurred for the last six years. As a result, L&I is requiring that current building code standards be met. I have provided you with a proposal from Otis Elevator for those upgrades in the amount of $23,800 plus tax. L&I is willing to allow time for these upgrades to be made, but we are in a unique position at this time because there are unexpended funds remaining from the municipal bond that the City purchased from the County last year and one of the qualifying uses of those funds is for improvements to the City’s municipal building. It was the consensus of Council that the elevator upgrades be made this year with the use of bond proceeds.

- I will be meeting with the Park/Cemetery Committee to discuss: City Park pavilion sun screen options/overgrown trees on Main Street.

- Kay Comer-Lupton wants to donate a bench to the City park that would be in memory of an Arts Guild member. Previous Councils have made the decision to no longer accept donated benches in the park due to the expectation of perpetual care and replacement. I told Kay I would present her request to Council, but I did mention the option of locating it under the big acorn tree in front of City Hall -- it would be easy to monitor . . . and if it were made of concrete or steel it would last a long time and be difficult to remove or damage. C/A to ask Ms. Lupton to prepare a proposal for Council (materials/locations/etc.)

- Mandatory Public Records Training will be conducted by the Attorney General’s office on June 24th and 25th. All employees are required to attend which is why we’re scheduling two days. Councilmembers are invited and encouraged to attend.

City Attorney Report: None
Police Chief Report: None
Fire Chief Report: None

Old Business:
Discussion regarding downtown parking . . . Councilwoman Norvell presented striping plans for the downtown area. The C/A stated that if accepted, he would use these to bid the project out with different striping companies, adding as an alternate bid item the torch down of crosswalks from 395 to 4th St. Motion by Councilman Norvell to accept striping plans on West Main as presented, seconded by Councilman May. Under discussion Councilwoman Norvell clarified that as a result of steeping the angled parking to 35°, four parking spaces would be lost. One of the purposes for looking at parking was to increase parking – the other was to create a wider lane width on the north side of the road for safety reasons. Steeping the angled parking creates a wider lane width and more room for longer trucks. I initially thought I could create more spaces but I just couldn’t, so I went with the safety concern. The C/A stated that some of the decisions made last month would help with the parking, for example, the 3-hour parking limit. Councilwoman Norvell said she would start working on possible one-way road directions with 45° angled parking which would provide more parking – this will take a considerable amount of time to develop (and more money). Roll call vote taken with Councilwoman Nupp voting against, remaining votes in favor. Motion carried.

New Business:
- Motion by Councilwoman Nupp to introduce Ordinance #933 by title, seconded by Councilman Schalock. Roll call vote taken with all in favor. Motion carried. The clerk read introduction of Ordinance #933 by title. Motion by Councilwoman Nupp to adopt Ordinance #933 changing the name of the municipal airport, seconded by Councilman
Norvell. Roll call vote taken with all in favor. Motion carried.

- The C/A stated that the Council adopted a building fee schedule a few months ago the goal of which was to match what the County did – it increased building fees for large homes over $200,000 and decreased the fees for smaller projects. Part of that -- and this was fairly new to the County as well – you'll see that the multiplier for a remodel is double of that for a single-family home. Someone came in with a $100,000 remodel which is outside the norm for the County and the City -- at that time we realized these fees were way too high, so this revised schedule places a cap of $660 for remodels but keeps the multiplier the same. Motion by Councilman Norvell to adopt Resolution 19-01 Adopting Revised Building Code Fee Schedule, seconded by Councilman Wight. Roll call vote taken with all in favor. Motion carried. Upon inquiry by Councilwoman Wuesthoff, the C/A stated that his intent was to refund fees paid over the adopted cap.

- The clerk read Resolution 19-02. Motion by Councilman Schalock to adopt Resolution 19-02 Adopting the Six Year Transportation Improvement Plan 2020-2025, seconded by Councilman Wight. Roll call vote taken with all in favor. Motion carried.

- The C/A stated that the first part of airport development involves applying for grant funds from the Community Economic Revitalization Board (CERB). Matching city funds are available. Motion by Councilman Norvell to approve contract proposal and scope of work for Sand Canyon Development by T.O. Engineers in the amount of $66,700, seconded by Councilman Schalock. Roll call vote taken with all in favor. Motion carried.

- 30 seconds of silence observed in memory of the Normandy landings in France in 1944, as requested by Councilman May.

Adjournment:
At 7:20 PM, motion by Councilwoman Nupp to adjourn, seconded by Councilman Norvell. Roll call vote taken with all in favor. Motion carried.

Mayor Dorothy L. Knauss

Clerk/Treasurer Pamela McCart