

REGULAR COUNCIL MEETING WITH REMOTE ACCESS **December 1, 2021**

Officials in Attendance: Mayor Dorothy Knauss; Councilwomen Nicole Norvell, Ashley Ludwick, Jolene McGee; Councilmen Payton Norvell, Aaron Alvarado, Bruce Nupp, Evan Schalock
Staff Present: City Administrator Jim Caruso, City Attorney Mike Waters, Clerk/Treasurer Pam McCart, Deputy Clerk Catherine Konzal

The Mayor called the meeting to order at 6:30 PM.

City Attorney Waters administered the Oaths of Office for short terms ending 12-31-2021 to: Council Position #4 Jolene McGee, and Council Position #2 Aaron Alvarado. Councilwoman McGee and Councilman Alvarado took their council seats.

Audience Comments:

- Debbie Akers, Chewelah Chamber of Commerce President, gave a report on the current activities the Chamber is involved in, including: Gift Card Tree Fundraiser, Strategic 5-year Goal Planning, lease with the Railroad for a better entrance into Chewelah.
- Councilwoman Norvell announced the Chewelah Valley Land Trust is having a family gingerbread activity at the Quartzite Brewery with a silent auction and a raffle for a signed Gonzaga basketball.

Approval of/Changes to Proposed Agenda: *Mayor requested addition of the Divco Service Agreement under New Business. Motion by Councilman Norvell to approve agenda as amended, seconded by Councilman Schalock. Roll call vote taken with all in favor. Motion carried.*

Announcements/Appointments: None

Presentations: None

Consent Agenda:

Motion by Councilman Norvell approving Consent Agenda consisting of:

- *November 3rd Regular Minutes*
- *November Payroll & Claim Vouchers*

Seconded by Councilwoman Norvell. Roll call vote taken with all in favor. Motion carried.

Public Hearing on Budget for Fiscal Year 2022

The Mayor opened the Public Hearing.

The Mayor read the budget message that included: Collective Bargaining status for Teamsters Law, Teamsters Public Works and IBEW, COLA increase for non-union full-time employees, purchase of a garbage truck, a mower with a collection system, a used street roller with a skid steer broom attachment. There was no oral or written public comment.

The Mayor closed the Public Hearing.

Committee/Commission Reports: None

Mayors Report (including):

- State Auditor Exit Interview went well. The City received excellent marks. Kudos to Pam.
- The State Auditor investigated a citizen's complaint regarding how the City handles surplus vehicles. They sent out a letter to the City and the citizen that complained, and their conclusion was the City abided by the rules that were set out by the Council for surplus

sales. They did recommend that when we establish the value of an item for surplus, that we document how we established that price.

- The Public Works Collective Bargaining Agreement has been ratified by the employees.
- I have been working with our Mayor-Elect McCunn and will continue to work on committee assignments that will be made in January.

City Administrator's Report (including):

- I met with the Finance Committee and was asked to go through Resolution 15-12 that Establishes Rental Rates for Equipment/Hourly Rates for Labor. I researched and found that what we are charging is right in the ballpark and there doesn't need to be any changes to Resolution 15-12 and until further notice we will continue to use those rates.
- The fuel tanks are set to be put in the first week of January as long as there are no other delays.
- Mayor Knauss's Retirement Reception and the Christmas Tree Lighting will be held this Friday.

Old Business: None

New Business:

- Clerk/Treasurer McCart read Resolution 21-13. *Motion by Councilwoman Norvell to Approve Resolution 21-13 Amending Rental Rates for Chewelah Municipal Building Leases, seconded by Councilman Schalock.* Roll call vote taken with all in favor. Motion carried.
- *Motion by Councilman Norvell Approving Municipal Lease Contracts for 2022 with McGrane & Schuerman, New Alliance, Red Marble Mountain massage, Purple Flat Top, and Muse, seconded by Councilwoman Norvell.* Roll call vote taken with all in favor. Motion carried.
- *Motion by Councilman Norvell to Approve the Memo of Understanding with Stevens County Sheriff for 2022 Patrol Coverage, seconded by Councilwoman Ludwick.* Roll call vote taken with all in favor. Motion carried.
- *Motion by Councilwoman Norvell to Approve McGrane & Schuerman Law Firm – City Attorney Services 2022, seconded by Councilman Norvell.* Roll call vote taken with all in favor. Motion carried.
- *Motion by Councilwoman Norvell to Approve the Agreement for 2022 Airport Manager, seconded by Councilman Norvell.* Roll call vote taken with all in favor. Motion carried.
- *Motion by Councilman Schalock to Approve the Agreement for 2022 General Planning Services, seconded by Councilman Nupp.* Roll call vote taken with all in favor. Motion carried.
- *Motion by Councilman Nupp to Approve the Agreement for 2022 Building Inspector Services, seconded by Councilwoman Norvell.* Roll call vote taken with all in favor. Motion carried.
- *Motion by Councilman Schalock to Approve the Contract with the Primary Public Defender - Joshua Gilstrap 2022-2024, seconded by Councilwoman Ludwick.* Roll call vote taken with all in favor. Motion carried.
- *Motion by Councilwoman Ludwick to Approve the Agreement w/Rural Resources for Victim Services Funding 2022, seconded by Councilman Schalock.* Roll call vote taken with all in favor. Motion carried
- *Motion by Councilwoman Norvell to Approve the Stevens County Fire District 4 Lease (Storage) 2022 - 2027, seconded by Councilman Norvell.* Roll call vote taken with all in favor. Motion carried.
- Clerk/Treasurer McCart read Ordinance 964. *Motion by Councilwoman Ludwick to Approve Ordinance 964 Amending Section 13.04.040 of the Chewelah Municipal Code*

regarding Utility Hook Up and Connection Fees Effective 1-1-22, seconded by Councilman Norvell. Roll call vote taken with Councilman Norvell abstaining, Councilman Nupp voting against, remaining votes in favor. Motion carried

- *Clerk/Treasurer McCart read Ordinance 965. Motion by Councilwoman Norvell to Approve Ordinance 965 Amending Section 15.04.040 of the Chewelah Municipal Code regarding Administration of the Building Code, seconded by Councilman Schalock. Roll call vote taken with all in favor. Motion carried.*
- *Clerk/Treasurer McCart read Ordinance 966. Motion by Councilwoman Norvell to Approve Ordinance 966 Adopting 2022 Budget, seconded by Councilwoman Ludwick. Roll call vote taken with Councilman Nupp voting against, remaining votes in favor. Motion carried.*
- *Motion by Councilman Norvell to Elect Councilman Nupp to serve on Local Firefighter Board of Trustees, seconded by Councilwoman Norvell. Roll call vote was taken with Councilman Nupp abstaining, remaining votes in favor. Motion carried.*
- *Motion by Councilman Schalock to Approve the DIVCO Service Agreement, seconded by Councilman Nupp. Roll call vote taken with all votes in favor. Motion carried.*

Adjournment:

At 7:30 pm, motion by Councilwoman McGee to adjourn, seconded by Councilman Norvell. Roll call vote taken with all in favor. Motion carried.

Mayor M. Gregory McCunn

Deputy Clerk Catherine Konzal