

REGULAR COUNCIL MEETING

April 6, 2022

Officials in Attendance: Mayor Greg McCunn; Councilwomen Tracy Ling and Jolene McGee; Councilmen Aaron Alvarado, Payton Norvell, Bruce Nupp, Evan Schalock and John Kabosky

Staff Present: City Administrator Jim Caruso, City Attorney Mike Waters, Clerk/Treasurer Pam McCart, Deputy Clerk Catherine Konzal

Staff Absent: Councilman Bruce Nupp

The Mayor called the meeting to order at 6:30 PM.

A Motion by Councilwoman Ling to excuse the absence of Councilman Nupp, seconded by Councilman Norvell. Roll call vote taken with all in favor. Motion carried.

Audience Comments: Debbie Akers, Chewelah Chamber of Commerce President, reported on current activities including the workshop held on Retail Strategies at City Hall.

Approval of/Changes to Proposed Agenda: *Motion by Councilman Schalock to add Discussion on Downtown Retail Strategies to New Business, seconded by Councilwoman McGee. Roll call vote taken with all in favor. Motion carried. Motion by Councilman Norvell to approve the Agenda as amended, seconded by Councilman Schalock. Roll call vote taken with all in favor. Motion carried.*

Announcements/Appointments: None

Mayor's Report: (including)

- Retail Strategies workshop.
- ARPA Funds.
- CDBG Grant and Remodel of Civic Center.
- Code Enforcement with assistance from Officer Miller and City Building Inspector Rich LeHew.
- Activities in the Park the last 3 weeks of July.
- Mass Communication and Social Media.
- RCO Grant for a Splash Pad and Walking Trail.
- Advisory Group to the Mayor will be appointed for a Chewelah Parks and Recreation Feasibility Analysis.

City Administrator's Report: (including)

- Everbridge Quote/Contract for Mass Communication to keep the citizens informed on notices, emergencies, etc.
- Social Media runs hand-in-hand with the Mass Communication platform.
- Chewelah Airport Update, including the tree removal on the north end of the runway.

Presentations:

- Sally Paramour presented the Cemetery Grant update including the previous caretaking and current project plans that include a project by the first female Chewelah Eagle Scout
- Ron McCoy presented information on;
 - The new City water filter system and what it does to water filters in households.
 - City Pool - has been working to get others involved in having another city pool or a recreation center.
 - Rental of the Civic Center including the cost to rent and the requirement and cost to provide insurance.
- Rich LeHew, City Building Inspector, presented a report on the increase in requests for new build inspections, going digital and how a software program could help.

Consent Agenda:

Motion by Councilman Norvell approving Consent Agenda consisting of:

- *March Payroll and Claim Vouchers*
- *March 2nd Regular Minutes*

Seconded by Councilwoman McGee. Roll call vote taken with all votes in favor. Motion carried.

Committee/Commission Reports:

- *Councilman Norvell, Lodging Tax Committee, gave the recommendations on the 2022 Lodging Tax Awards. Motion by Councilman Schalock to Approve the Hotel/Motel Tax Committees Recommendations on Dispersing the Funds, seconded by Councilwoman Ling. Roll call vote taken with all in favor. Motion carried.*
- *Councilman Schalock;*
 - *Public Safety*
 - *Economic Development Council*

Old Business:

- *Jim Caruso, City Administrator went over the cost and benefits of having a Mass Media program and suggested using ARPA funds. Motion by Councilman Norvell to Approve the Mass Media Quotation from Everbridge, seconded by Councilman Schalock. Discussion regarding how citizens sign-up and the City department/staff that would be responsible for sending out notices. Motion by Councilman Norvell to amend the previous motion to Approve the Everbridge Mass Media Quote Using ARPA funds with a cap of \$7200, seconded by Councilman Schalock. Roll call vote taken with all in favor. Motion carried.*

New Business:

- *Discussion regarding the cost and what Retail Strategies, LLC can offer the City. The Chamber of Commerce is interested in partnering with the City and is offering to share some of the expenses. The discussion has been tabled until the 4/20/22 Council meeting.*
- *Motion by Councilman Norvell to Approve Amending the Agreement for 2022 Building Inspector Services, seconded by Councilman Kabosky. Roll call vote taken with all in favor. Motion carried.*
- *Motion by Councilwoman McGee to Approve the Interlocal Agreement Between the City of Chewelah and Stevens County Commissioners, seconded by Councilman Norvell. Roll call vote taken with all in favor. Motion carried.*
- *Motion by Councilwoman McGee to Adopt Resolution 22-02 Adopting a Social Media Policy, seconded by Councilman Alvarado. Roll call vote taken with all in favor. Motion carried.*
- *Motion by Councilwoman McGee to Approve Hiring a Temporary Clerical Project Employee, seconded by Councilwoman Ling. Roll call vote taken with all in favor. Motion carried.*

Adjournment:

At 8:10 pm, motion by Councilwoman Ling to adjourn, seconded by Councilman Norvell. Roll call vote taken with all in favor. Motion carried.

Mayor M. Gregory McCunn

Deputy Clerk Catherine Konzal