



# STEVENS COUNTY SHERIFF'S OFFICE

BRAD A. MANKE, SHERIFF

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UNDERSHERIFF LOREN ERDMAN  
CHIEF DEPUTY PATROL GREG GOWIN  
CHIEF CIVIL DEPUTY KATE MANKE

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## MEMORANDUM OF UNDERSTANDING between The Stevens County Sheriff's Office and The City of Chewelah

This Memorandum of Understanding (MOU) made and entered into by and between the **Stevens County Sheriff's Office (SCSO)** and the **City of Chewelah (Chewelah)**.

WHEREAS, the City of Chewelah is facing concerns that they will not be able to fill Chewelah Police Department shifts due to current staffing issues and is requesting assistance from SCSO for law enforcement services within the city limits of Chewelah.

WHEREAS, the SCSO is understanding of the City of Chewelah's situation and is in agreement to assist in providing law enforcement services.

WHEREAS, SCSO and the City of Chewelah enter into this MOU with the intent that it memorialize in writing the terms under which SCSO agrees to provide law enforcement services to Chewelah commencing January 1<sup>st</sup>, 2024.

In consideration of the mutual aims and desires of the parties of this agreement and in recognition of the public benefit from effective implementation of the agreement, the parties agree that their responsibilities under this MOU shall be as follows:

1. SCSO understands Chewelah's need for law enforcement services and is willing to assist as needed by providing SCSO deputies on an overtime basis to fulfill Chewelah's law enforcement services.
2. Chewelah will provide SCSO with a list of open dates and times of unfilled Chewelah patrol shifts. SCSO will then distribute the dates and times of those open shifts to SCSO deputies. SCSO will attempt to fill the open shifts on a first come first served basis. SCSO will advise Chewelah's designee as to the status of filling those shifts, to include the deputy's name.
3. Chewelah will be charged the actual deputies overtime rate and benefits based on current Union agreements. Billing times will include from the commencement of the Chewelah shift (when Deputy signs into service) until the completion of the shift (deputy signs out of service). SCSO will provide a detailed monthly invoice to Chewelah for the completed SCSO overtime shifts.

4. SCSO deputies will ensure to pull Chewelah case numbers while on duty for Chewelah to ensure the proper case billing (jail, prosecution, dispatching, medical, etc.) are assigned to those calls/incidents.
5. In the event of a "call out" for service after hours, Chewelah officers should be called first. In the event that no Chewelah officer is available, then SCSO deputies can be called out for an emergency situation. A Chewelah case number will be assigned and Chewelah will be responsible for the cost of the call-out (generally actual overtime rate and benefits). These call-outs will be included in the monthly invoice.
6. SCSO may not be able to fill all shifts requested. SCSO is willing to provide law enforcement coverage for emergency calls using on-duty SCSO staffing as needed.
7. This agreement shall remain in effect until December 31, 2024 unless such time as either party notifies the other of their desire to terminate prior to that date. As much advance notice as possible should be provided in that event.
8. SCSO will not enforce municipal city ordinances such as parking ordinances, noise ordinances and animal ordinances. SCSO deputies may respond to calls for service related to these violations and then forward a written report of the incident to Chewelah's designee for possible action by the City.

This cooperative agreement does not create additional jurisdiction or limit or modify existing jurisdiction vested in the parties. It is understood by both parties that each should fulfill its responsibilities under the agreement in accordance with the provisions of law and regulations that govern their activities. Nothing in this agreement is intended to negate or otherwise render ineffective any such provisions or operating procedures.

Signed and attested to this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

City of Chewelah

Stevens County Sheriff's Office

\_\_\_\_\_  
Greg McCunn, Mayor

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Brad Manke, Sheriff

**COUNTY:**

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Wes McCart, Commissioner

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Mark Burrows, Commissioner

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Greg Young, Commissioner