EVENT FORM

Applicant / Organization _		Phone #				
Date of Event	_ Ave	Average Daily Attendance:				
Time of Event: From		Total # of Hours Used(This includes setup and cleanup)				
Type of Event:						
Specific Facility Requested () City Park – Gazebo	="	Park – Nort	haast Dicnic /	\ros		
() City Park – Gazebo () City Park – Northeast Picnic Area () City Park – Stage Area () City Park – Children's Pavilion						
Will you need electricity? Will you need water?		(\$5.00 fee p (\$5.00 fee p	-			
will you need water:	1	163	(\$3.00 fee p	ei uay)	NO	
() Civic Center						
Will this event be advertise		Yes				
Will you be serving food?		Yes				
Will you be serving alcohol		Yes				
Will you need chairs/table	-	Yes	NO			
are due two weeks prior to the result in forfeiture of reserved of the result in forfeiture of reserved of the Event Insurance may be necessed the Event Insurance through Washing the Event Coordinator for more Liability Insurance in place of the alcohol will be served the certification.	late(s). ary for certain rentals. Prington Cities Insurance Aute information. Corporation WCIA insurance, but cei	rivate renters thority (WCI <i>I</i> n and non-pr rtificate mus	s may provide t A) at least 2 we ofit rentals ma t list the "City o	heir own eks prior t y provide	Event Insurance or a to scheduled event. a copy of their Com	pply for Contact imercial
I agree to the above and have re	eceived a copy of the Rules	and Regulat	ions pertaining	to the spa	ce I have rented / res	erved.
Date						
FOR OFFICE USE: Due Date of all applicable rents, dep	posits, fees, permits, and insur	ance verificati	on:			
			Rental Du	ıe.		
Non-Refundable Application Fee Due with Signed Agreement	\$25.00 Received On	private	or non pi			
		Water	Use Fee			
Liability Insurance	Date Received:	Electric	: Use Fee			
Please Make Checks Payak	ll ble To:	Storage	Space Fee:			
City of Chewelah		Damage/	Cleaning Depos	sit		
			Total Du	ıe		